Welcome! Should you need to ask questions outside class, use my KSU e-mail, which I check often, or visit during my office hours. This is the general course-specific syllabus, at the end of which are University policies (with penalties), procedures, resources and advisories. Read the whole syllabus before 11 January and ask questions, if needs be, for clarification. On our course Home-Page is the day-to-day syllabus of readings and doings.

Learning Objectives: HIST 1112 satisfies one of Kennesaw State University’s general education program requirements. It addresses the SOCIAL SCIENCES general education learning outcome(s). We will analyze the complexity of human behavior—how social, historical, economic, political, and cultural relationships develop, persist, or change. My special slant is intellectual and cultural history. For KSU’s General Education requirements and learning outcomes, visit http://catalog.kennesaw.edu/preview_program.php?catoid=24&poid=2668 Our task this Autumn is to give meaning to the terms `diversity’ and `multiculturalism’; also to explore patterns, connections, customs, innovations, dis/continuity, war, trade, government types, exposure to other arts and music, etc.

Required Reading:
Peter von Sivers, Charles Desnoyers and George Stow, Patterns of World History, 2nd edition: volume two—Since 1400 with Sources. (Oxford University Press). An online version may be available for a discount: check it out. Our other reading is Voltaire’s Candide (online).

Attendance Policy:
Students are solely responsible for managing their enrollment status in a class; nonattendance does not constitute a withdrawal. I will use a sign-up sheet to take attendance on days when there is no quiz or turn-in. Sit every quiz, take the midterm on time, and observe deadlines. If you do poorly after missing class(es), accept a negative outcome. Notify me beforehand of any problem, and I will work with you to catch you up on the material. Students must attend at least 36 class sessions (80%) to pass the course. This includes the first week of classes. An excused absence applies only to unit-tests and the group presentation; an excuse is based on a medical condition (proof from MD required), death in the family, or a conflict of schedules involving a university-required event. All others are unexcused. For quizzes taken, I will drop TWO of the lowest grades (out of eight). An F means you got no questions right. You will receive a `neutral zero’ in the grade book (average of other grades is used) if a quiz is given and you are absent.

1 As a result of federal laws protecting educational information and other data, you must use my KSU e-mail (jlink8@kennesaw.edu) for special communications that cannot be address at class time or during office hours. For all else, the email option on the course Homepage is the best place for me to answer routine questions about the syllabus, assessments and such.
Auxiliary and ancillary products needed:
   I prefer that you take notes in a binder, but will allow laptop notes (as long as you never browse during class unless directed to do so.)

   You will need a packet of narrow long Scantron sheets (25 is usual number) for eight quizzes, in-class activities, two tests and the final.

Electronic Devices Policy:
   No form of audiovisual recording in my class, headphones are off-limits, and all electronic devices must be turned to silent mode. Those with hearing or visual challenges, clear any permission to use audio or camera devices. You may not use any social media, text, Snapchat, browse, check e-mails, listen with ear-buds, or surf the web during class; IF I direct you to do some quick research, you may activate your I-phones for that. Laptops closed until otherwise directed. Note: electronics are not permitted in the classroom at all during exams.

Materials needed: The text, which you do not have to bring to class, unless otherwise notified.
   A pack of 5 x 8 notecards for biography, answers to quizzes (about 25 needed), response to readings. A college-ruled notebook is preferred for in-class notes. You may bring in your printed syllabus, text, handouts from online, and/or a dictionary for in-class use.

Course Assessments/Assignments: 300 points possible (convert to 100 at end)

- Participation in class → 10 pts.
- Eight fifteen-minute quizzes: 8 @ 5 pts → 40 pts.
- DBQ on non-West topic: → 20 pts.
- Two unit-tests: → 100 pts.
- Paper and team presentation→ 30 pts.
- Final exam (not cumulative!)

   Total → 300 points

   Positive participation involves: note-taking, attentiveness, proper manners, questions, comments, answers, notes checked in May, etc. Negative points accrue for anyone who leaves class early, comes in over ten minutes late more than twice, disrupts class flow, shows disrespect, or uses electronic instruments to look at matter not related to the class. You must show proper respect for each other and for me: no intemperate language or insulting e-mails ever. If you are distressed, see me after class or during office hours for help. I reserve the right to report disruptive behavior to the Behavior Response Team; if the BRT agrees that your behavior was disruptive, I have the right to lower your final average by one letter grade.

   No extra credit, as a rule. You may see ‘substitute points’ on exams; also, you will be allowed to rewrite the 1908 simulation essay. If you have special needs, see the end of the syllabus.

Makeup Exams and Late Assignments:
   Quizzes are covered above. Missing deadlines on the team project (1908 simulation) means an automatic F on the part involved. I will follow KSU guidelines on making up unit-tests or the final exam. If inclement weather causes school to shut down, no penalties; if you cannot make it to class owing to an emergency, e-mail me as soon as you can.

   Note: The Department will host a day of makeup exams for students with excused absences at the end of each semester (1 December). Students need to bring an ID to the makeup exam.

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2 Arts, Literature, Philosophy = ALP.
Grading Scale. Students are evaluated on the following scale:

- A – 90% and above
- B – 80% to 89
- C – 70% to 79
- D – 60% to 69
- F – 59% or lower. I may raise any end-grade ending in 9 based on positive participation.

I—Indicates an incomplete grade for the course, and will be awarded only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control is unable to meet the full requirements of the course. Incomplete grades are only valid after submission of the Incomplete Grade form (signed by both the instructor and student) to the Department Chair’s office.

Classroom behavior: no drinks on the tables; keep capped water bottles on the floor. We—the class and I—expect you to comport yourself in a civilized, non-disruptive manner. See the end of the syllabus for the policy on Academic Integrity, esp. cheating and plagiarism!

Key Calendar dates: Last day of drop/add: 21 August (noon)
Last day to withdraw without academic penalty: 4 October
Breaks: 2-4 September (Labor Day). Monday, 4 Sept.: no classes.
  Thanksgiving: 20-26 November.
Last day of class: 4 December (a Monday)/// Final exam dates: 5-11 December
Final grades due: 14 December

Part Two of the Course Outline: general policies, procedures, resources, etc.

Electronic Communications. The University provides all KSU students with an “official” email account with the address “students.kennesaw.edu.” For team project, use official student email accounts so that you can keep a log and record of what you do and contribute.

Course Description: [http://catalog.kennesaw.edu/content.php?catoid=24&navoid=2024](http://catalog.kennesaw.edu/content.php?catoid=24&navoid=2024).

Academic Integrity Statement. Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5. C of the Student Code of Conduct addresses the university’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement. See also [https://web.kennesaw.edu/scai/content/ksu-student-code-conduct](https://web.kennesaw.edu/scai/content/ksu-student-code-conduct). Review the Code of Conduct by Thursday and bring in a signed paper saying that, having read and understood the code, you will abide by the rules and/or face consequences.

Plagiarism can occur with or without intention. For essays, ask me beforehand if a certain
source is decent, then consult the Chicago or MLA handbooks for citation in endnotes. Then, ask again, if you need to, whether you have cited the source correctly. If you do not cite every source used, in the team presentation and essays, you will face an automatic F.

Examples of Plagiarism Avoidance websites:
http://www.library.arizona.edu/help/tutorials/plagiarism/index.html

ADA Compliance:
Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Department of Student Success Services. Students requiring such accommodations are required to work with the University’s Department of Student Success Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. For more information, please visit their website, sss.kennesaw.edu/sds. Contact information: SDS Email: sds@kennesaw.edu Number for Kennesaw campus: 470-578-2666; Number for Marietta campus: 678-915-7244

For technical problems, contact the Information Technology folks @ uits.kennesaw.edu or call them @ #6999. Another resource: service@ kennesaw.edu.

Writing issues? To prepare for any issues you have with writing short answers on a quiz or exam, or more important, with writing a proper essay for the group presentation that references sources used in proper citation form, run, fly or walk to the KSU Writing Center!

Online text: The online portion of our course is open for student registration. Contact Oxford University Press. The website has directions for student access. Better: use their phones; the Brits still believe in personal service.