Instructor

Mark D. Vickrey, Senior Lecturer in History
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Office Location: Kennesaw State University - Marietta Campus, J-314
Office Hours: (on campus - Marietta) Monday/Wednesday: 2:00 pm - 3:00 pm, other times by appointment.

Please contact me via D2L email for course-related issues or questions. I will respond as soon as I receive and read your e-mail, or within 24 hours, whichever comes first. Although I can be contacted on my regular KSU email, please use the D2L email for course-related correspondence.

If you contact me at my regular Kennesaw State email, please remember this policy:

"The University provides all KSU students with an "official" email account with the address "students.kennesaw.edu" and an equivalent address in the D2L closed email system. As a result of federal laws protecting educational information and other data, these are the sole email accounts you should use to communicate with your instructor or other University officials.

As a result, your professor will not communicate anything related to course administration, grades, or course content if you contact me via any email EXCEPT the D2L closed email system or "students.kennesaw.edu."

Course Description

"This course is a survey of world history to early modern times. The course examines the political, economic, social, and cultural history of the world with a focus on connections and interactions." - KSU Catalog

Outcomes:

"Students will analyze creative works from multiple international cultures in relation to the historical, political, economic, sociocultural, aesthetic, or personal contexts in which those works emerged." - KSU Global Perspectives Overlay statement
By the end of this course, students should be able to:
1. Identify the main materials and sources that historians use to construct the histories of past civilizations.
2. Recognize the central beliefs of the world's major religions.
3. Explain how internal and external factors, including technological change, influence the development of civilization.
4. Describe how civilizations of the past continue to influence human society.

**Required materials:**

Milestone Documents collection for HIST 1111 - W01 (Professor Vickrey) - purchase access information from the KSU bookstore. You will then login each time you wish to read a document (and will establish a password).

**Technical Requirements and Connection Problems:**

1. Firefox is the best functioning browser for utilizing D2L. Firefox may be downloaded from the Firefox web site, and is FREE. Outlook also works well. **DO NOT USE Google Chrome as your browser** - far too many problems occur in D2L when Chrome is used (some things work incorrectly, others don't work at all, some elements of D2L stop while in use, etc.).

2. Contact Professor Vickrey immediately if you have any problems accessing course materials, or if you are unable to link to articles or films from D2L. He can't help you solve connection problems if he doesn't know about those problems.

## Grading

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
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<tbody>
<tr>
<td>Syllabus Quiz</td>
<td>10 points</td>
</tr>
<tr>
<td>Introductory Post</td>
<td>10 points</td>
</tr>
<tr>
<td>Quizzes (9) (take all 10, your lowest grade will be dropped)</td>
<td>10 points each = 90 points</td>
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<tr>
<td>Discussion Posts (2)</td>
<td>20 points each = 40</td>
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<tr>
<td>Exam I</td>
<td>100 points</td>
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<tr>
<td>Exam II</td>
<td>100 points</td>
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<tr>
<td>Exam III/Final</td>
<td>100 points</td>
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<tr>
<td>Total (points possible)</td>
<td>450</td>
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Course grades will be calculated by dividing the number of points each student earns during the semester by 450. Exam III/Final is not a comprehensive final, it is an examination of the materials from Module 11 through Module 15. Note that while
theoretically possible to pass the course if you miss an exam, it is highly unlikely that you will pass the course if you do miss an exam.

### Course Outline

Note: all reading assignments noted below are from the Adler and Pouwels text. Any additional podcasts, lectures, readings and/or film assignments are made in the unit modules. Specific dates are shown in the “Course Schedule” in the Start Here module.

<table>
<thead>
<tr>
<th>Modules</th>
<th>Content/Activities</th>
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<tbody>
<tr>
<td>Introduction/Orientation: &quot;Start Here&quot; Module</td>
<td>Complete orientation activities and complete Syllabus Quiz and Introduction.</td>
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<tr>
<td>1. Introduction to the study of history; the first human societies and the agricultural revolution</td>
<td>Readings: Chapter 1</td>
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<tr>
<td>2. The First Civilizations: A. Sumerians and Mesopotamia; B. Egypt</td>
<td>Readings: pp. 31-48 Quiz 1</td>
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<td>3. Near Eastern Peoples through the Hebrews</td>
<td>Readings: pp. 48-61 Quiz 2</td>
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<td>4. Religion - from cave walls to Judaism</td>
<td>Readings: review previous readings Quiz 3</td>
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<td>7. The Greeks: From the Minoans through Alexander</td>
<td>Readings: Chapter 5 Quiz 5</td>
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<tr>
<td>8. Rome I: From the founding through the fall of the Republic</td>
<td>Readings: pp. 146-157, 158-159 (&quot;Cicero and the Plot to Kill Caesar&quot;)</td>
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<td>9. Rome II: The pax Romana, the rise of Christianity, and the Fall</td>
<td>Readings: pp. 157-175 Quiz 6</td>
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<td>11. Islam</td>
<td>Readings: Chapter 9, review pp. 345-354 Quiz 7 Discussion #1(tentative)</td>
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<td>12. The Mongols/ Ancient Africa</td>
<td>Readings: pp. 331-345, 377-378, and Chapter 10 Quiz 8</td>
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<td>13. The Americas through 1491</td>
<td>Readings: Chapter 11 Quiz 9</td>
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<td>14. Medieval Europe</td>
<td>Readings: Chapter 14 Quiz 10</td>
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<tr>
<td>15. The Renaissance and the Age of Discovery through 1500</td>
<td>Readings: pp. 425-439 and Chapter 16 (Discussion #2 - tentative) Exam III (Final) available: Mon., Dec. 4, 7:00 am - Sat., Dec. 9, 11:00 pm</td>
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**Course Expectations and GeorgiaVIEW D2L**

**Expectations/Class Participation:** For this online summer class, you should expect to spend ten or more hours each week on coursework. Logging in daily is necessary to be productive and keep up with course information, emails, and announcements.

**Student Responsibility:** Distance learning requires much more individual discipline than traditional classes, and requires that you have at least some control over your time and schedule. It is neither easier nor will it take less time than face-to-face courses.

*Students will be expected to:*
- read all assignments in the Adler and Pouwels text.
- read all assignments in the Milestone Documents collection.
- watch all video materials and complete any additional reading assignments presented within the learning modules (full assignments are shown in the Course Schedule) in the “Start Here” module.
- listen to all podcasts and watch/listen to all video podcast lectures.
- complete all quizzes and exams by their due date.

**Late Assignments:** All assignments must be completed in GeorgiaVIEW D2L by the due dates. All due dates for activities are in Eastern Daylight and/or Eastern Standard Time and are posted in the GeorgiaVIEW D2L Calendar. **Late assignments will not be accepted (and quizzes and exams are only available during specific times).**

**Submission of Assignments:** All assignments must be submitted online in GeorgiaVIEW D2L. Specific dates for assignments are found in the Course Schedule located in the “Start Here” module.

**Quizzes and Exams:** Quizzes and exams are closed-book. Quizzes are timed (10 minutes) and may be taken anywhere. **Exams are timed (1 hour, 30 minutes), and will be taken using the Respondus Lockdown Browser with Monitor unless otherwise instructed by Prof. Vickrey.** Both exams and quizzes are set up to close exactly at the
time limit, nothing typed in after that will be accepted (you will be told to submit at the time limit). Discussion exercise rules will be distributed during the semester.

**Exams will be taken using the Respondus Lockdown Browser with Monitoring.** This program must be loaded (it is free) the first time you take an exam. Note that you will need a web cam or a laptop or other system equipped with a built-in or external web cam. This monitoring program gives your professor the ability to review any student’s exam (you will be recorded during the exam) and verify that the exam’s integrity was preserved, and no breaches of academic integrity have occurred. However, if the professor is concerned about academic integrity, the use of proctors **may be required.** Instructions for scheduling a proctor, either live or online, would be distributed if that occurs. If proctoring becomes necessary, there is usually a fee required for the service (generally more than $25.00). Please carefully follow the guidelines in the "University Policies," "Academic Honesty" below. Your professor does not like to require proctoring, but will not hesitate to do so if there is evidence of a problem or violation of the policies below.

For your information, proctoring is available through the testing centers at KSU, off-campus at approved sites (an approved test site list is located at: [https://ecore.usg.edu/exams/sites.php](https://ecore.usg.edu/exams/sites.php)), and even online proctoring services. But remember: Prof. Vickrey will tell you if proctoring becomes necessary. If everyone follows instructions and takes quizzes and exams (and the discussions) according to stated rules and follows the requirements of academic integrity, proctoring will not be imposed (see "Academic Honesty" below).

**Professor Vickrey's role:** Professor Vickrey's role will be to provide course content, address student questions, assess student work, and provide feedback on class discussion exercises and exams.

**Feedback:** All exercises - quizzes, discussions, and exams - will all be graded by no later than seven days after their due date unless Prof. Vickrey contacts the class and announces that additional time will be required (sometimes other obligations makes this necessary).

**Contacts to get Help:**
For D2L Technical Support, go to [http://help8.view.usg.edu](http://help8.view.usg.edu) or call 470-578-HELP

In case of an emergency or extraordinary circumstances, please contact Prof. Vickrey at his university email (mvickre1@kennesaw.edu) or office phone (470-578-7325) as soon as possible. **Arrangements can be made to deal with the unexpected. You may be asked for documentation regarding the emergency.**
"Netiquette" – Network Etiquette – has its own specific rules. Please read and observe the following in your introductory posts, responses, or emails to the professor or classmates:

- Be sensitive to what others are saying.
- Reflect on the comments others make before responding.
- Always assume good intent and respond accordingly. If you are unsure of or annoyed by a message, wait 24 hours before responding.
- Don't flame - These are outbursts of extreme emotion or opinion.
- Think before you hit the post (enter/reply) button. You can't take it back!
- Disagree respectfully.
- Don't type in all capitals because it is considered the electronic version of 'shouting.'
- Don't use offensive language.
- Use clear subject lines.
- Don't use abbreviations or acronyms unless the entire class knows them.
- Be forgiving. Anyone can make a mistake.
- Keep dialog collegial and professional.
- When posting a message or emailing the professor or a colleague choose your words carefully to communicate what you intend. It is difficult to convey subtle meaning and humor in online communications. Consider rewording your message if you think there is a chance that others will misunderstand your message.

University Policies

Academic Honesty:

"The high quality of education at Kennesaw State University is reflected in the credits and degrees its students earn. The protection of high standards of academic integrity is crucial since the validity and equity of the University's grades and degrees depend upon it. No student shall receive, attempt to receive, knowingly give or attempt to give unauthorized assistance in the preparation of any work required to be submitted for credit (including examinations, laboratory reports, essays, themes, term papers, etc.). Unless specifically authorized, the presence and/or use of electronic devices during an examination, quiz, or other class assignment is considered cheating. Engaging in any behavior which a professor prohibits as academic misconduct in the syllabus or in class discussion is cheating. When direct quotations are used, they should be indicated, and when the ideas, theories, data, figures, graphs, programs, electronic based information or illustrations of someone other than the student are incorporated into a paper or used in a project, they should be duly acknowledged. No student may submit the same, or substantially the same, paper or other assignment for credit in more than one class without the prior permission of the current professor(s)."
Policies specific to this online class: Opening another web site, using another device to access another web site, and copying or cutting-and-pasting from another web site or print source are all forms of cheating. Students may not use materials from the textbook or any other print or web source in any exam, including the language, ideas, or themes presented by the authors. The discussions must include only the words and opinions of the students submitting them (citing facts to defend one's opinion); submission of materials from a web site or print source is cheating.

"Academic Integrity Statement: Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogs. Section 5. C of the Student Code of Conduct addresses the university’s policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to university materials, misrepresentation/falsification of university records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the Department of Student Conduct and Academic Integrity (SCAI), which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement. See also https://web.kennesaw.edu/scai/content/ksu-student-code-conduct.”

Opening another web site, using another device to access another web site, and copying or cutting-and-pasting from another web site are all forms of cheating. Students may not use materials from the textbook or any other print or web source in any exam, including the language, ideas, or themes presented by the authors. All work submitted in this online class must be the unique work of the student that submits it. Quizzes and exams are to be completed by each student with no outside assistance of any kind.

"Students suspected of violating the KSU statement of Academic Honesty will meet with the instructor to discuss the violation AND will be reported to the Department of Student Conduct according to the process outlined at the following link: https://web.kennesaw.edu/scai/content/scai-misconduct-procedures.”

Cheating, plagiarism, and other forms of academic misconduct are never tolerated and will result in both the removal of the student from the course and an F on the course, and could lead to further serious sanctions (including dismissal from the university).

(Quotations above are from the KSU Catalog and Department of History and Philosophy policy statements)
ADA Compliance

Students with qualifying disabilities under the Americans with Disabilities Act (ADA) and/or Section 504 of the Rehabilitation Act who require “reasonable accommodation(s)” to complete the course may request those from Department of Student Success Services. Students requiring such accommodations are required to work with the University’s Department of Student Success Services rather than engaging in this discussion with individual faculty members or academic departments. If, after reviewing the course syllabus, a student anticipates or should have anticipated a need for accommodation, he or she must submit documentation requesting an accommodation and permitting time for a determination prior to submitting assignments or taking course quizzes or exams. Students may not request retroactive accommodation for needs that were or should have been foreseeable. Students should contact the office as soon as possible in the term for which they are seeking accommodations. For more information please visit their website, sss.kennesaw.edu/sds.

Contact information is as follows:
- SDS Email: sds@kennesaw.edu
- Primary number for Kennesaw campus: 470-578-2666.
- Primary number for Marietta campus: 678-915-7244

ESL and Writing Center Information

ESL

"The ESL Center (Kennesaw Campus, Sturgis Library Room 442 & Marietta Campus, Rotunda Building, Room C-141) can help students who speak English as an additional language. Qualified professors assist with any stage of the writing or research process, as well as provide support in presentation and speaking skills. For more information or to make an appointment, please contact":

Kennesaw Campus:
David Schmidt (470) 578-6377 dschmidt@kennesaw.edu
Brenda Wilson (470) 578-4909 bwilso54@kennesaw.edu

Marietta Campus:
Katherine Taylor (470) 578-4915 Katherine@kennesaw.edu
Writing Center Information

"The KSU Writing Center helps students in all majors improve their writing. Experienced, friendly writing assistants help with topic development, revision, research, documentation, grammar, and more. For more information or to make an appointment, visit writingcenter.kennesaw.edu or stop by English Building, Room 242 (Kennesaw campus) or Building A, Room 184 (Marietta campus)."