

REPEAT RESTRICTION OVERRIDE REQUEST

student name:

KSU ID #:

According to the KSU Undergraduate catalog:

Effective Spring 2012, after taking or attempting an undergraduate course for the second time, students will not be allowed to re-enroll in that class without the permission of the department chair or his/her designee. It is the sole discretion of the department chair/designee to decide if and when a student will be allowed to enroll in a class that they have taken/attempted twice. There is no obligation on the part of the chair to allow a student to enroll in a course after the student's second attempt to take the course. This limitation is in place regardless of previous grades including grades of "W or "WF."

I request a waiver of the repeat restriction for _____.
(course number)

(academic term)

I understand that the History and Philosophy Department will grant this waiver once and once only.

student signature:

date:

Please submit this form to the main office of the Department of History and Philosophy. The office is located on the 4th floor of the Social Sciences Building, Room #4120.