

**KSU Secondary History Education Program  
Application for HIST 3271 (Intro to HIED) for Fall 2018**

*As you complete this application, please read all parts carefully as there is much important information contained herein. Your signature on the final pages indicates that you have read the entire application, completed it truthfully, and are aware of and understand its provisions.*

*To enter the HIED program, students must have been first accepted by the Bagwell College of Education and maintain a 3.0 GPA in teaching field content courses. After acceptance to the HIED program, teacher candidates must maintain a 3.0 GPA in teaching field content courses throughout their time in the program. Failure to do so will mean removal from the program.*

**I. Personal Information:**

Name: \_\_\_\_\_ KSU ID#: \_\_\_\_\_

Address (Street, City, ZIP): \_\_\_\_\_  
(The address at which you regularly check for and receive important mail)

Address (Street, City, ZIP): \_\_\_\_\_  
(If different from above, the address from which you will be commuting to your middle school field experience)

KSU email (required): \_\_\_\_\_ (This is the email address used by the HIED program, by the Center for Education Placements and Partnerships, and by school systems.)

Phone (H): \_\_\_\_\_ Phone (C): \_\_\_\_\_

**II. Academic Information & Required Prerequisites to HIST 3271:**

Adjusted GPA: \_\_\_\_\_ (3.0 adj. GPA and/or approval by HIED program)

**Prerequisites for HIST 3271**

Prerequisite/essential courses for 3271: (Check "yes" if you have completed the course; "current," if taking it now.)

HIST 1111/10: Yes \_\_\_ Current \_\_\_ HIST. 1112: Yes \_\_\_ Current \_\_\_ HIST 2111: Yes \_\_\_  
Current \_\_\_ HIST 2112: Yes \_\_\_ Current \_\_\_ EDUC 2110: Yes \_\_\_ Current \_\_\_

Number of hours of 3xxx -4xxx (upper level) required coursework completed \_\_\_\_\_

Number of hours of 3xxx-4xxx (upper level) required coursework in progress \_\_\_\_\_

HIED-content GPA (Teaching-Area Courses GPA (Hist/Geog/Pols/Econ): \_\_\_\_\_ (3.0 required)

Have you been accepted into Bagwell College of Education? Yes \_\_\_ No \_\_\_

***Please review the KSU Catalog for Bagwell College of Education policies regarding admission to and retention in teacher education programs. Be advised that you may apply to 3271 while completing needed courses (and before you reach the required GPA, etc.), but you will NOT be allowed to remain enrolled in the HIED program if you do not meet all of the above requirements at the time the class begins. As well, a candidate who applies and is ineligible for 3271 when the semester begins may re-apply in a future semester; if still ineligible after applying twice, the candidate will be removed from the HIED program.***

Applications for Fall '18 semester are due by ***March 9, 2018 at 5:00 p.m.***

*Important Information about Criminal Background Checks, Liability Insurance Forms and Personal Affirmation Forms:*

A criminal background check (CBC) is good for two years. Students who apply need a background check that is no more than two years old. If you need a new background check, go to [certifiedbackground.com](http://certifiedbackground.com) to complete the process. A current Insurance Liability Form (ILF) and Personal Affirmation Form (PAF) are also required.

If completing a new CBC, you will complete the Insurance Liability Form and Personal Affirmation Form as part of the CBC process. Print out the forms, fill them out, sign them, and then upload them to the [certifiedbackground.com](http://certifiedbackground.com) website. (Many students who have taken EDUC 2110 or 2120 recently have already done this. Just make sure your information is up-to-date.)

If your existing CBC will still be good for HIST 3271, please complete the ILF and PAF in hard copy (available on the CEPP placement request website) and upload them to the [certifiedbackground.com](http://certifiedbackground.com) website.

\*HIST 3271 will only be taught in the fall semester and HIST 4488 will only be taught in the spring semester. A 30-hour field experience at a local middle school is part of both classes.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_